

**Forton Parish Council**

**YEAR 2020/2021 - Quarter 4 FINANCIAL STATEMENT**

RECEIPTS			
date	description	£ budget	£ actual
<b>PRECEPT</b>			
01-Apr-20	opening balance	655.57	558.42
15-Apr-20	precept Stafford BC, tranche 1	517.81	517.81
15-Apr-20	Council Tax Support Grant, tranche 1	18.32	18.32
05-Oct-20	precept Stafford BC, tranche 2	517.81	517.81
05-Oct-20	Council Tax Support Grant, tranche 2	18.33	18.33
30-Apr-20	Interest	nil	0.06
29-May-20	Interest	nil	0.14
28-Jun-20	Interest	nil	nil
31-Jul-20	Interest	nil	0.01
30-Aug-20	Interest	nil	nil
30-Sep-20	Interest	nil	0.01
30-Oct-20	Interest	nil	0.01
30-Nov-20	Interest	nil	0.01
31-Dec-20	Interest	nil	0.01
29-Jan-21	Interest	nil	0.01
26-Feb-21	Interest	nil	0.01
Mar-21	Interest	nil	nil
		<b>£ 1,727.84</b>	<b>£ 1,630.96</b>

CONCURRENT GRANT			
date	description	£ budget	£ actual
01-Apr-20	opening balance	nil	nil
15-Apr-20	concurrent Stafford BC, tranche 1	135.00	135.00
05-Oct-20	concurrent Stafford BC, tranche 2	135.00	135.00
		<b>£ 270.00</b>	<b>£ 270.00</b>

PAYMENTS				BALANCE
date	description	£ budget	£ actual	£
11-Mar-20	SPCA annual subscription, 2020-21	99.47	98.00	1,532.96
19-Jun-20	clerk's salary, gross, quarter 1	109.77	87.97	1,444.99
May-20	clerk's expenses, quarter 1	15.00	nil	1,444.99
May-20	election costs contingency	170.48	nil	1,444.99
01-Jun-20	general insurance 01 June - 31 May	334.95	330.00	1,114.99
05-Jun-20	parish hall rent for year 2019-20	126.88	125.00	989.99
13-Aug-20	clerk's salary, gross, quarter 2	109.77	87.77	902.22
Aug-20	clerk's expenses, quarter 2	15.00	nil	902.22
Sep-20	annual audit fee	nil	nil	902.22
18-Nov-20	clerk's salary, gross, quarter 3	109.77	87.77	814.45
Nov-20	clerk's expenses, quarter 3	15.00	nil	814.45
Mar-21	clerk's salary, gross, quarter 4	109.77	nil	814.45
Mar-21	clerk's expenses, quarter 4	15.00	nil	814.45
Nov-20	website domain fee (24 months) due Nov 21	nil	nil	814.45
29-Jun-20	PAYE	nil	21.80	792.65
21-Sep-20	PAYE	nil	22.00	770.65
18-Nov-20	PAYE	nil	22.00	748.65
Mar-21	PAYE	nil	nil	748.65
	circa 15% general contingency reserve	177.00	300.00	
		<b>£ 1,707.86</b>	<b>£ 882.31</b>	<b>£ 748.65</b>

Mar-21	*Forton PCC grant (Improvements)	67.50		
Mar-21	*Forton PCC Churchyard upkeep grant	67.50		
Mar-21	*Forton Parish Hall grant	67.50		
Mar-21	*Forton Cricket Club grant	67.50		
*Organisations and amounts above are indicative only.				
		<b>£ 270.00</b>	<b>£ -</b>	<b>£ 270.00</b>

**Closing Balances (Precept + Concurrent) TOTALS £ 1,018.65**

**BANK STATEMENT RECONCILIATION**

Current Account Statement @ 02 March 2021 (phone)	<b>£ 110.00</b>
Reserve Account Statement @ 02 March 2021 (phone)	<b>£ 1,018.42</b>
<b>Uncleared Funds TOTAL</b>	<b>£ -</b>

deduct cheques not presented: -	
clerk's salary, gross, quarter 3	£ 87.77
PAYE	£ 22.00
<b>Uncleared Cheques TOTAL</b>	<b>£ 109.77</b>
<b>Reconciliation TOTAL</b>	<b>£ 1,018.65</b>

Dates in full agree with cheque stubs and/or bank statement.